

***Effective: 2017/2018 School Year***

***St. Patrick Parish & School***

# Strategic Plan

***5 Year School Improvement  
Planning Document***

***Strategic Planning Sub-Committee***

Marc Nichols, Strategic Planning Chair School Board Member

Teresa Schneider, Strategic Planning Chair School Board Member

Mike Coyne, Strategic Planning Technology Lead Committee Member

Jocelyn Rockey, Strategic Planning Committee Member

Keith Schneider, Strategic Planning Committee Member

Michelle Smith, Strategic Planning Committee Member

Mike Johnson, Strategic Planning Committee Member

Tiffany Sherwood, Strategic Planning Committee Member

**Table of Contents**

- 1 Executive Summary ..... 3
- 2 Mission Statements ..... 3
  - 2.1 Diocesan Mission Statement ..... 3
  - 2.2 Parish Mission Statement..... 3
  - 2.3 School Mission Statement..... 3
- 3 Goals & Strategies..... 3
- 4 Sample Strategic Planning Worksheet ..... 4
- 5 Strategic Goals List..... 4
- 6 Detailed Strategic Goals ..... 5
- 7 Completed Strategic Goals ..... **Error! Bookmark not defined.**
- 8 Conclusion ..... 10

## 1 Executive Summary

The purpose of the Strategic Planning Sub-Committee is to assist the administration in the formulation of a long-range strategic plan. In addition to the creation and maintenance of the strategic planning document, the Strategic Planning Sub-Committee is also responsible for monitoring the strategic plan and reviewing objectives.

The strategic plan has been created based on an appropriate assessment and community-wide SWOT analysis, completed originally by the School Board. The Strategic Planning Sub-Committee will monitor the progress of the goals that are within the strategic planning document and report to the School Board on the priorities and completion of the goals.

The strategic planning document will provide an overview of all goals and strategies for St. Patrick Parish and School. All goals will be reviewed and progress documented yearly once the strategic plan is approved and in place.

## 2 Mission Statements

### 2.1 Diocesan Mission Statement

Educate and form the total person in the mystery of Christ and the Church.

### 2.2 Parish Mission Statement

Celebrate the Eucharist, to proclaim the "Good News", to encourage stewardship as a way of life, and to grow in faith, justice, love, and service to all.

### 2.3 School Mission Statement

We Pray! We Learn! We Achieve!

## 3 Goals & Strategies

The goals and strategies will be identified throughout many different workgroups and associations throughout St. Patrick Parish and School. Every goal and strategy will be reviewed and added to the document by the Strategic Planning Sub-Committee. The Strategic Planning Sub-Committee will ensure that appropriate follow-up is completed on all identified goals and strategies.

Each workgroup will have to complete and update the following worksheet for every strategic goal on a yearly basis.

## 4 Sample Strategic Planning Worksheet

<b>Strategic # (Year-Quarter-Sequence): ##-#-#####</b>	
<b>Responsible Workgroup:</b>	
<b>Workgroup:</b>	
<b>Primary Contact:</b>	
<b>Estimated Completion Date:</b>	
<b>Objective/Goal</b>	
<b>Strategies &amp; Action Steps</b>	
<b>Strategy:</b>	
<b>Steps</b>	<b>Actions</b>
1	
<b>Other Impacted Areas</b>	
X	
<b>Success and Completion Metrics</b>	
X	
<b>Measured Completion:</b>	

## 5 Strategic Goals List

<b>Strategic #</b>	<b>Responsible Team</b>	<b>Objective/Goal (Short Description)</b>	<b>Other Impacted Areas</b>	<b>Last Review Date (per School Year)</b>	<b>Estimated Completion Date (by End of School Year)</b>
13-1-0000022	Father Flohe Foundation	Father Flohe Foundation Support	School Board Finance Committee	2014/2015	Ongoing
13-1-0000023	Parent Teacher Organization	Parent Teacher Organization Support	School Board Finance Committee	2014/2015	Ongoing

Strategic #	Responsible Team	Objective/Goal (Short Description)	Other Impacted Areas	Last Review Date (per School Year)	Estimated Completion Date (by End of School Year)
13-1-0000024	Facilities and Grounds Committee	Expansion of Facilities – New Gmnasium/Activities Center	School Board Finance Committee and Finance Council, School Board Strategic Planning Committee	2014/2015	2018-2019
13-1-0000026	Athletic Association	Build New Pole Barn	School Board Finance Committee	2014/2015	Undetermined
13-1-0000027	Athletic Association	Gymnasium Sound Deadener	School Board Finance Committee	2014/2015	Undetermined
13-1-0000028	Athletic Association	Football/Track Field	School Board Finance Committee	2014/2015	Undetermined
13-1-0000029	School Board Strategic Planning Committee	Identify Tuition Programs and Increase School Support	School Board Finance Committee, School Board Public Relations Committee	2014/2015	Ongoing

## 6 Detailed Strategic Goals

<b>Strategic # (Year-Quarter-Sequence): 13-1-0000026</b>
<b>Responsible Team:</b>
<b>Workgroup:</b> Athletic Association
<b>Primary Contact:</b> Mike Johnson
<b>Estimated Completion Date:</b> 2018
<b>Objective/Goal</b>

Build new pole barn for indoor spring sports practice. Included in this is construction of a new parking lot.	
<b>Strategies &amp; Action Steps</b>	
Strategy:	
<b>Steps</b>	<b>Actions</b>
1	Identify the needs for the addition to the pole barn.
2	Create plans and provide prints of the plans to the Plants & Grounds Committee; including obtaining approval from the City for any building needs.
3	Need to create a funding proposal and an achievable budget. This needs to be proposed to the Finance Council for approval.
4	Need Diocese support of the building.
<b>Other Impacted Areas</b>	
X	School Board Finance Committee and Finance Council (including Fundraising)
<b>Success and Completion Metrics</b>	
X	Provide a Multi-Functional Facility for Parish and School Use
X	Increased Awareness of St. Patrick Programs and Activities
<b>Measured Completion:</b>	Addition to the pole barn.

<b>Strategic # (Year-Quarter-Sequence): 17-1-00000001</b>	
<b>Responsible Workgroup:</b>	
<b>Workgroup:</b> Facilities and Grounds	
<b>Primary Contact:</b> Mike Johnson	
<b>Estimated Completion Date:</b> 2018	
<b>Objective/Goal</b>	
Provide a restroom for staff personnel on each floor of the school building.	
<b>Strategies &amp; Action Steps</b>	
Strategy:	
<b>Steps</b>	<b>Actions</b>
1	Feasibility study and plans drawn.
2	Obtain estimates
3	Remodel and construction of new restrooms
<b>Other Impacted Areas</b>	
X	School Board Finance Committee and Finance Council
<b>Success and Completion Metrics</b>	
X	
<b>Measured Completion:</b>	

**Strategic # (Year-Quarter-Sequence): 13-1-00000027**

<b>Responsible Team:</b>	
<b>Workgroup:</b> Athletic Association	
<b>Primary Contact:</b> Mike Coyne	
<b>Estimated Completion Date:</b> 2019	
<b>Objective/Goal</b>	
Need a sound deadener in the current gym.	
<b>Strategies &amp; Action Steps</b>	
Strategy:	
Steps	Actions
1	Identify need of deadener with other facility expansion goals.
2	Need to create a fund and budget.
<b>Other Impacted Areas</b>	
X	School Board Finance Committee and Finance Council (including Fundraising)
<b>Success and Completion Metrics</b>	
X	Provide a Multi-Functional Facility for Parish and School Use
X	Increased Awareness of St. Patrick Programs and Activities
<b>Measured Completion:</b>	The purchase of a sound deadener.
<b>Strategic # (Year-Quarter-Sequence): 13-1-0000028</b>	
<b>Responsible Team:</b>	
<b>Workgroup:</b> Athletic Association	
<b>Primary Contact:</b> Mike Coyne	
<b>Estimated Completion Date:</b> School Year Undetermined	
<b>Objective/Goal</b>	
Football/Track field for sports programs.	
<b>Strategies &amp; Action Steps</b>	
Strategy:	
Steps	Actions
1	Identify the needs for a new football and track field.
2	Need to create a fund and budget.
<b>Other Impacted Areas</b>	
X	Facilities, Maintenance and Grounds
X	School Board Finance Committee and Finance Council (including Fundraising)
<b>Success and Completion Metrics</b>	
X	Provide a Multi-Functional Facility for Parish and School Use
X	Increased Awareness of St. Patrick Programs and Activities
<b>Measured Completion:</b>	The completion of a new football and track field.

<b>Strategic # (Year-Quarter-Sequence): 13-1-0000023</b>	
<b>Responsible Team:</b>	
<b>Workgroup:</b> Parent Teacher Organization (PTO)	
<b>Primary Contact:</b> Jackie Morris	
<b>Objective/Goal</b>	
The goal of the PTO is to maintain our current fundraising programs and to continue to support the school at our current level.	
<b>Strategies &amp; Action Steps</b>	
<b>Strategy:</b>	
<b>Steps</b>	<b>Actions</b>
1	Schedule monthly PTO meetings during the school year.
2	Maintain established committees to complete activities. Add committees and delegate activities as needed.
3	Work with the school administration and teaching staff to provide activities and other support that are in line with our mission statement.
<b>Other Impacted Areas</b>	
X	School Board Finance Committee and Finance Council (including Fundraising)
<b>Success and Completion Metrics</b>	
X	Additional Support from Outside Funding
<b>Measured Completion:</b>	Maintain current fundraising and support activities for the school
<b>Strategic # (Year-Quarter-Sequence): 13-1-0000024</b>	
<b>Responsible Team:</b>	
<b>Workgroup:</b> Facilities and Grounds Committee	
<b>Primary Contact:</b> Mike Johnson	
<b>Estimated Completion Date:</b> School Year Undetermined	
<b>Objective/Goal</b>	
The school is in need of adding on to the current facilities to expand and incorporate a new gymnasium.	
<b>Strategies &amp; Action Steps</b>	
<b>Strategy:</b>	
<b>Steps</b>	<b>Actions</b>
1	Work with vendors to identify the needs for the new facility and determine what can be provided within the new facility. (Through School Year 2015/2016 and 2016/2017)
2	Create plan to ensure that the new facility will meet the needs of the parish and the community. (Through School Year 2015/2016 and 2016/2017)
3	Identify a plan to obtain financing for the new facility. This funding opportunity will



	be looked at for a future “capital campaign” type funding support. This will need to be discussed with the Business Manager and the Finance Committee. (Through School Year 2016/2017)
4	Building proposal and timelines need to be reviewed and evaluated to determine possibilities for new facility.
<b>Other Impacted Areas</b>	
X	School Board Strategic Planning Committee
X	School Board Finance Committee and Finance Council (including Fundraising)
<b>Success and Completion Metrics</b>	
X	Additional Support from Outside Funding
X	Provide a Multi-Functional Facility for Parish and School Use
X	Increased Awareness of St. Patrick Programs and Activities
<b>Measured Completion:</b>	The completion of a new facility.

## Completed Strategic Goals

Strategic #	Responsible Team	Objective Goal & Outcome	Completion Date (by School Year)
13-1-25	Athletic Assn	St. Patrick School needed an additional bus. One was obtained by trading a score board with another parish.	2016


## 7 Conclusion

The strategic planning committee will continue to follow up with all workgroups to ensure accurate data for each strategic goal will be represented within the document. If anyone has any questions or updates on the goals listed, or has new goals to add to the strategic plan, please contact the School Board Strategic Plan chair member.