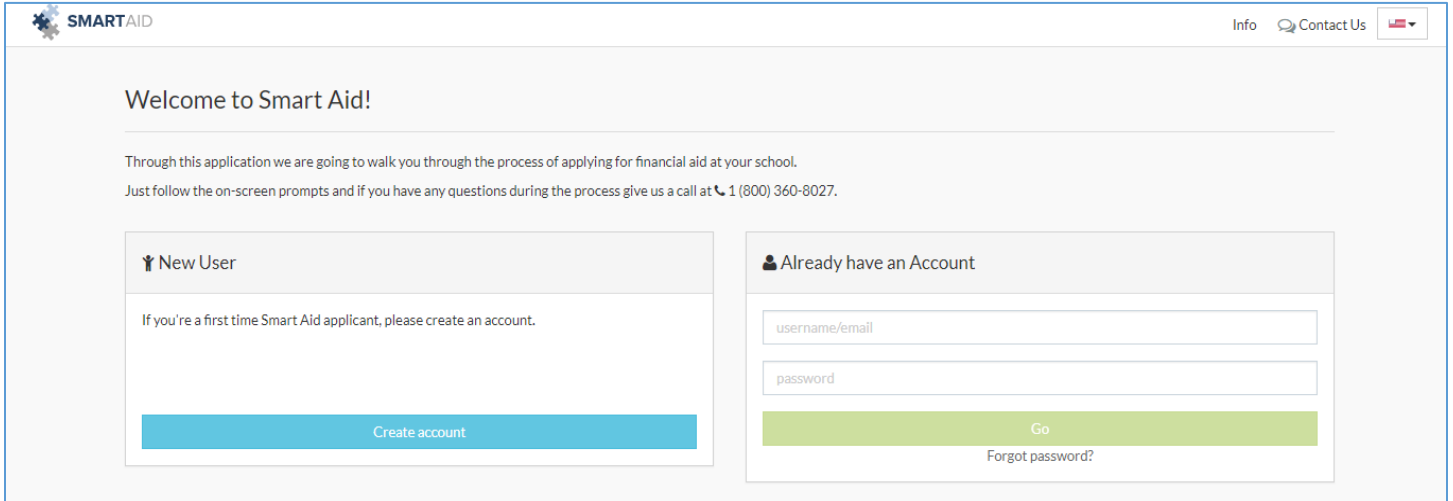
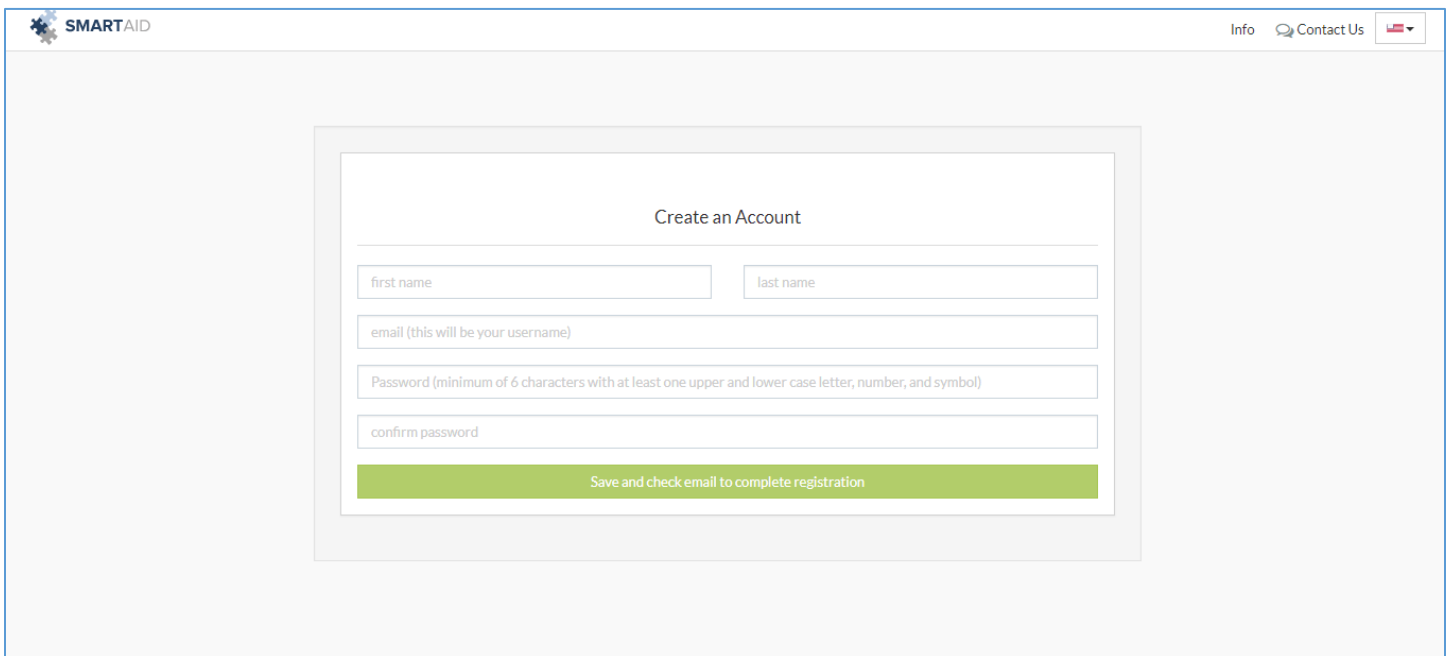


Welcome to Smart Aid! If this is your first time filing an application, please select “Create Account:”



The screenshot shows the Smart Aid login page. At the top left is the SMART AID logo. At the top right are links for 'Info', 'Contact Us', and a user profile icon. The main heading is 'Welcome to Smart Aid!'. Below this is a paragraph: 'Through this application we are going to walk you through the process of applying for financial aid at your school. Just follow the on-screen prompts and if you have any questions during the process give us a call at 1 (800) 360-8027.' There are two main sections: 'New User' and 'Already have an Account'. The 'New User' section has a sub-heading 'New User' and a text prompt: 'If you're a first time Smart Aid applicant, please create an account.' Below this is a blue button labeled 'Create account'. The 'Already have an Account' section has a sub-heading 'Already have an Account' and two input fields: 'username/email' and 'password'. Below these is a green button labeled 'Go' and a link for 'Forgot password?'.

First, we will create an account that you will use to file applications not only for the current year, but also for years to come with Smart Aid:



The screenshot shows the 'Create an Account' page. At the top left is the SMART AID logo. At the top right are links for 'Info', 'Contact Us', and a user profile icon. The main heading is 'Create an Account'. Below this are four input fields: 'first name', 'last name', 'email (this will be your username)', and 'Password (minimum of 6 characters with at least one upper and lower case letter, number, and symbol)'. Below the password field is a 'confirm password' field. At the bottom is a green button labeled 'Save and check email to complete registration'.

Next, as the green button indicates, you must check your email for a verification link sent from [customerservice@smarttuitionmessages.com](mailto:customerservice@smarttuitionmessages.com). Please be sure to check your spam and junk mail folders, in case your email account identifies this email as such. Upon receiving the email, simply click the verification link within, and you're ready to complete your financial aid application! After logging into your new Smart Aid account, please be sure to watch the video tutorial, to help you

complete the application, or even chat with one of our Customer Support Professionals, right on the application webpage! Once you are ready to begin, click “Continue Application.” You will then be prompted to enter the Parent/Guardian information for your *entire* household:

**Welcome back, Smart Parent.**  
Your Application ID is: 18012165

**My Applications**

Application for 2018-2019  
STATUS: Open [Continue Application](#)

**My Documents**

You have not yet submitted any documents.

Here are some helpful hints for your financial aid application:

Here are some helpful hints for your financial aid application:

- 1 Take your time and answer each question accurately.
- 2 You will be able to save your application and come back to it at any time.
- 3 Your application will not be reviewed until the application is complete and all required documents are submitted.
- 4 Be sure to complete your application before your school's deadline to be considered for aid. The deadline is provided on your school's Parent Instructions form.

Looking for more help?

[Download a list of all documents to help you complete your application](#)

[Watch a video tutorial to help you complete your application](#)

Your Application

Household Information | Income & Expenses | Assets & Debts | Special Circumstances | Submit

A. Parent/Guardian Information - [Watch a video tutorial for this section](#)

**Tell us about your family.**

First Name  Last Name

Date of Birth  Cell Phone  Home Phone

Home Street Address  Apt. #

Zip Code  City  State

Marital Status

Work Status

I confirm all details are correct [Save & Continue to Dependent Information](#)

CHAT NOW USING IM.

After adding each Parent/Guardian’s information, click “Save & Continue to Dependent Information.”

Your Application

Household Information | Income & Expenses | Assets & Debts | Special Circumstances | Submit

B. Dependent Information [Watch a video tutorial for this section](#)

Enter all dependents in the household.

First Name: Daughter  
 Last Name: Test  
 Date of Birth: 01/01/2000  
 Gender: Male  
 School Status: Applying for aid  
 Upcoming grade: K  
 To Daughter Test, Test Parent is: Mother  
 Annual Tuition Contributions Household: \$ 0  
 Annual Tuition Contributions Other: \$ 0

B.1 Dependent 1 Information Remove

First Name: Son  
 Last Name: Test  
 Date of Birth: 01/01/2000  
 Gender: Female  
 School Status: Applying for aid  
 Upcoming grade: 1  
 To Son Test, Test Parent is: Mother  
 Annual Tuition Contributions Household: \$ 0  
 Annual Tuition Contributions Other: \$ 0

[Add an other dependent](#)

[Back](#) [Save & Continue to Students on Application](#)

CHAT NOW USING IM

Please be sure to indicate the children who are applying for financial aid with “Applying for Aid” as their **School Status**. Here, you’ll also see 2 fields under **Annual Tuition Contributions**. The “Household” field indicates how much your family can afford towards the specific dependent’s tuition expense. Similarly, the “Other” field refers to any source from outside of your household that contributes towards the tuition expense. For example, if the student’s grandparents (or other relative) gifted money towards tuition, or if the dependent received a scholarship or grant from another source, that would be indicated here. After adding each of your household’s dependents, click “Save & Continue to Students on Application.” This brings us to the “Select a School” page. Please be advised that you can apply to as many Smart Aid Schools as needed with just one application!

Your Application

Household Information | Income & Expenses | Assets & Debts | Special Circumstances | Submit

Students on Application Watch a video tutorial for this section

Student 1 - Test, Daughter

10427 Smart Aid Demo School 🗑️

Student 2 - Test, Son

C. Select A School Next

School Code: 10427 School Name: \_\_\_\_\_

City: \_\_\_\_\_ State: Select One Radius: Select 🔍 ✖️

School Code	School Name	School City	State	Grades	Radius	Select
10427	Smart Aid Demo School	Omaha	NE	PK,K,1,2,3,4,5,6,7,8,9,10,11,12	0	<input checked="" type="checkbox"/>

Select student(s)  
 Test, Daughter  Test, Son

Back Save & Continue to Select A School

CHAT NOW USING IM. 💬

There are several fields where you can search for the school(s) you are applying for. Type in the 5-digit school code listed on the Parent Instructions you've received, the name of the school, or the school's city, then click the green magnifying glass button to search. Your school will then appear within the grid on the page. Once you've selected your school, as seen above, select which of your dependents is attending the school, and click the green "Next" button. When applying for financial aid for additional dependents, please remove the school code from the School Code search bar, then enter the school code for the next school you would like to apply for, and click the green magnifying glass to locate the new school. Just as before, when the school appears, select the school and the dependent that will be applying for financial aid using the corresponding checkboxes. Once you have selected a school for your each of your dependents indicated to be "Applying for Financial Aid," please click the green "Next" button, as seen in the screenshot below:

Your Application

Household Information | Income & Expenses | Assets & Debts | Special Circumstances | Submit

Students on Application Watch a video tutorial for this section

Student 1 - Test, Daughter

10427 Smart Aid Demo School 🗑️

Student 2 - Test, Son

99999 Our Faithful Test School 🗑️

C. Select A School Next

School Code: 99999 School Name: \_\_\_\_\_

City: \_\_\_\_\_ State: Select One Radius: Select 🔍 ✖️

School Code	School Name	School City	State	Grades	Radius	Select
99999	Our Faithful Test School	New York	NY	KHalf,KFull,1,2,4,5,6,7,8,9,10,11,12	0	<input checked="" type="checkbox"/>

Select student(s)  
 Test, Daughter  Test, Son

Back Save & Continue to Select A School

CHAT NOW USING IM. 💬

Next, you will be prompted to enter the Grade of your dependent(s) that are applying for aid. Please make sure to enter your student’s grade for the upcoming 2019-2020 school year (not their current grade) and select the Parish you belong to or the Non-Parishioner code. Leaving these fields blank will delay the processing of your application:

Student	School Name	Grade	Code	Tuition
Test, Daughter	Smart Aid Demo School	5	Select	\$ 32,950
Test, Son	Our Faithful Test School	1	Select	\$ 10,000

Then you will be asked to enter your Employment Income if you are employed, and your Business Income if you are self-employed:

After adding your employment and/or Business Information, please confirm that all answers are correct, then click “Save & Continue to Monthly Income:”

Household Information | **Income & Expenses** | Assets & Debts | Special Circumstances | Submit

F. Monthly Income Watch a video tutorial for this section

Do you currently receive monthly income? Yes

(Examples: Food Stamps, Social Security, Child Support, etc.)  
Please enter monthly amounts:

Welfare/TANF \$  Food Stamps \$  Child Support \$  Alimony \$  Retirement/IRA \$

Social Security benefits for:  
Parent/Guardian \$  Dependent \$  Housing Allowance \$  Miscellaneous \$

Select all that apply for Miscellaneous income:  
 Veterans Benefits  Foster Care  Other

G. Other Annual Income Watch a video tutorial for this section

Do you currently receive additional annual income? Yes

(Examples: Unemployment, Worker's Compensation, etc.)  
Please enter annual amounts:

Interest & Dividends \$  Worker's Compensation \$  Unemployment \$  Miscellaneous \$

Select all that apply for Miscellaneous income:  
 Capital Gains  Winnings  
 Inheritance  1099-M  
 Assistance from friends/relatives  Other

[Back](#) [I confirm all details are correct Save & Continue to Housing Expense](#)

CHAT NOW USING IM.

After entering all the Monthly and Other Annual Income that is applicable to your household, click the “Save & Continue to Housing Expenses” button. Here, you will be prompted to enter your Housing Information, whether you Own a home, or Rent a home:

Your Application

Household Information | **Income & Expenses** | Assets & Debts | Special Circumstances | Submit

H. Housing Expense Watch a video tutorial for this section

Do you rent or own your primary residence? Own

Monthly Mortgage \$

Current Market Value \$

Total Owed on Property \$

Please enter annual amounts

Electricity Expense \$  Previous Year Property Tax \$

Gas, Oil, Coal Expense \$  Previous Year Home Insurance \$

Water/Sewage Expense \$  Type of Dwelling ▼

[Back](#) [I confirm all details are correct Save & Continue to Medical Expense](#)

CHAT NOW USING IM.

The next page will ask for information regarding other expenses that might be applicable to your household:

Household Information | **Income & Expenses** | Assets & Debts | Special Circumstances | Submit

I. Medical Expense Watch a video tutorial for this section

Do you have current or past medical expenses? Select

J. Child Support/Alimony

Do you currently pay child support to others? Select

Do you currently pay alimony support to others? Select

K. Child Care

Do you currently have child care cost? Select

L. Elderly Care

Do you currently have elderly care cost? Select

Back I confirm all details are correct Save & Continue to Donations

CHAT NOW USING IM.

After completing these items, please click “Save & Continue to Donations” to find the Donations section:

Your Application

Household Information | Income & Expenses | **Assets & Debts** | Special Circumstances | Submit

M. Donations Watch a video tutorial for this section

**In this section you will tell us about your donations (if applicable).**

Do you donate to any charities or organizations? Yes

Name of Charity/Organization	Total Annual Donation	
<input type="text"/>	<input type="text"/>	<span>Remove</span>

Add

Back I confirm all details are correct Save & Continue to Real Estate

CHAT NOW USING IM.

If your household makes any contributions to charities or organizations, please list the amounts and the name of the organization, and **add** each separately. Once this is completed, click “Save & Continue to Real Estate:”

Your Application

Household Information    Income & Expenses    **Assets & Debts**    Special Circumstances    Submit

**N. Real Estate** Watch a video tutorial for this section

Do you own any additional property other than your primary residence? No ▾

---

**O. Retirement Plans**

Do you currently have a retirement fund set up? No ▾

---

**P. Current Assets**

Please enter totals for any that apply to your household

Checking Account	\$ <input type="text"/>	Cash	\$ <input type="text"/>
Savings Account	\$ <input type="text"/>	Stocks, CDs, Bonds, etc.	\$ <input type="text"/>

⏪ Back
I confirm all details are correct. Save & Continue to Vehicles

CHAT NOW USING IM.

Here, you will be asked for information such as, additional property other than your primary residence, retirement plans, as well as current assets. Once these fields have been accurately completed, please click “Save & Continue to Vehicles.” The next page of the application asks questions regarding your family’s vehicles, recreational vehicles, as well as current debts, as seen below:

Your Application

Household Information    Income & Expenses    **Assets & Debts**    Special Circumstances    Submit

**Q. Vehicles** Watch a video tutorial for this section

Which option describes your family's vehicle expense(s)? Select ▾

---

**R. Recreational Vehicles/Boats**

Do you own any recreational vehicles/boats? Select ▾

---

**S. Debts**

Please enter totals for any that apply to your household

Credit Card	Bank Loans	Other Debts
\$ <input type="text"/> Enter dollar amount	\$ <input type="text"/> Enter dollar amount	\$ <input type="text"/> Enter dollar amount

Student/Education Loans for:

Parent(s)/Guardian(s)	Dependent(s)
\$ <input type="text"/> Enter dollar amount	\$ <input type="text"/> Enter dollar amount

⏪ Back
I confirm all details are correct. Save & Continue to Custom Questions

CHAT NOW USING IM.



After completing the applicable fields, be sure to click “Save & Continue to Custom Questions.” If your school has decided to add any questions to the financial aid application, they will be found here:

If your school does choose to implement these, please answer each of the following questions, then click the “Save & Continue to Special Circumstances” button once finished. Next, you will come to a Special Circumstances page where you can include any hardships your family may have recently gone through, or why you are applying for financial aid. Please note that you can select as many of these circumstances that apply to your family, as well as including a custom message, up to 3000 characters, by selecting “Other:”

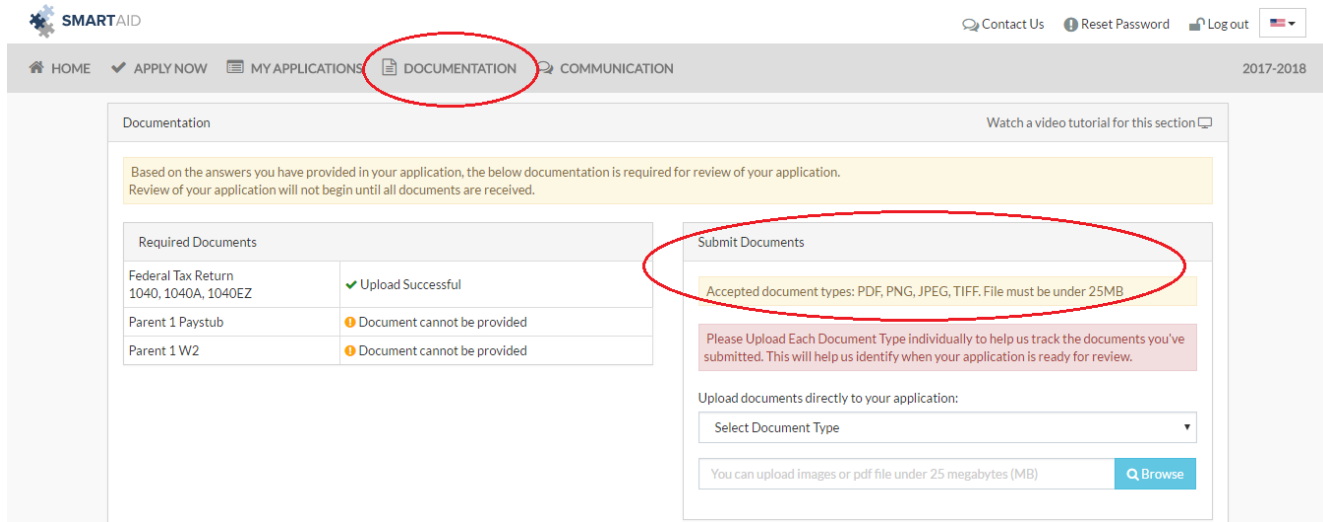
After completing the Special Circumstances page, click “Save & Continue to Submit.” We’re almost done! The next page is where you will find Family School Codes (Parishioner and Non-Parishioner), your school’s application fee as well as the Terms and Conditions. A family code must be selected in order for you to be considered for financial aid:

After clicking “Save & Continue to Payment,” you are brought to the last page to the application! This page will show you your transaction number, as well as the total amount for the transaction. Please enter your credit card information and submit your payment. That’s it! You’ve successfully applied for financial aid for the 2018-2019 school year! You may now upload your supporting documents for review. Please be aware that no applications will be reviewed without supporting documentation. If you have any questions, please feel free to contact our Parent Support Center at 1-800-360-8027, or email us at [support@smartaidforparents.com](mailto:support@smartaidforparents.com).

After completing your application, please see the next page for instructions of how to upload your supporting documentation.

Uploading documents to your financial aid application is as easy as 1, 2, 3!

1. First, login to your [www.smartaidforparents.com](http://www.smartaidforparents.com) account and click the “Documentation” Tab.
2. Next, select the type of document and the document file from your computer:



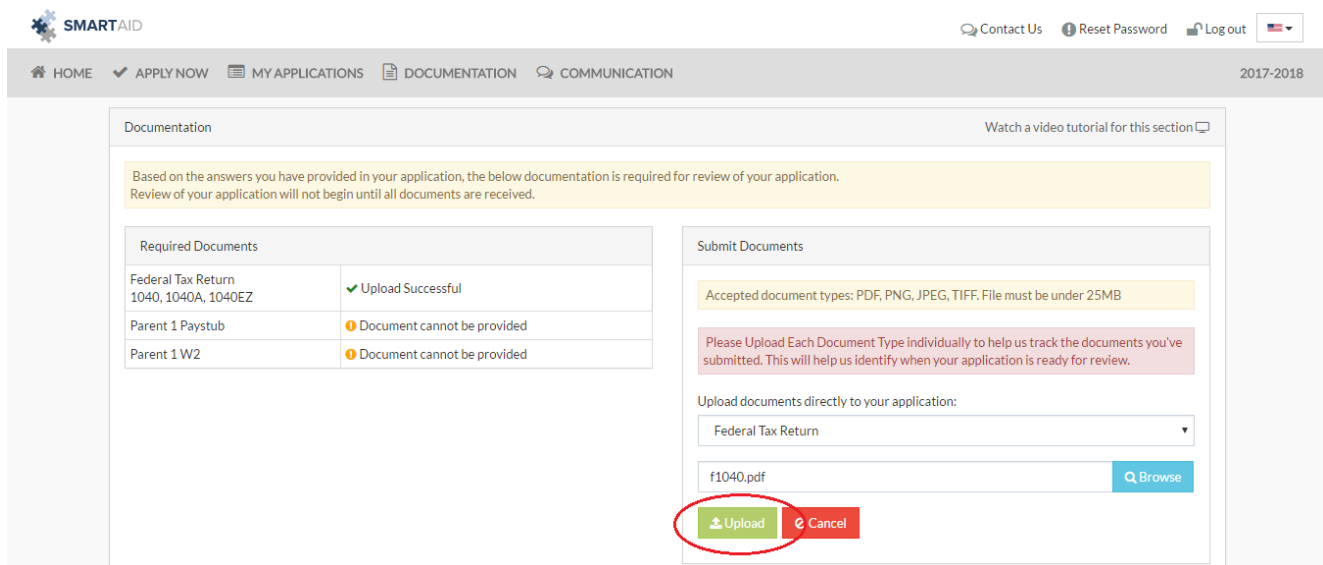
The screenshot shows the SMART AID web interface. The 'DOCUMENTATION' tab is highlighted with a red circle. Below the navigation bar, there is a 'Documentation' section with a yellow warning box stating: 'Based on the answers you have provided in your application, the below documentation is required for review of your application. Review of your application will not begin until all documents are received.' To the left is a table of 'Required Documents':

Required Documents	Status
Federal Tax Return 1040, 1040A, 1040EZ	✓ Upload Successful
Parent 1 Paystub	⚠ Document cannot be provided
Parent 1 W2	⚠ Document cannot be provided

To the right is the 'Submit Documents' section, also circled in red. It contains a yellow box with 'Accepted document types: PDF, PNG, JPEG, TIFF. File must be under 25MB'. Below that is a red box with instructions: 'Please Upload Each Document Type individually to help us track the documents you've submitted. This will help us identify when your application is ready for review.' There is a dropdown menu for 'Select Document Type' and a 'Browse' button. At the bottom of the 'Submit Documents' section, the 'Upload' button is circled in red.

3. Then, make sure you've selected the correct file, and click upload. Please be advised that in order you're your application to be processed in a timely manner, each document should be uploaded separately and labeled by type.

**CAUTION:** Once a file is uploaded it cannot be removed without written request to Parent Support.



This screenshot shows the same SMART AID interface as the previous one, but with the 'Submit Documents' section further populated. The 'Select Document Type' dropdown is now set to 'Federal Tax Return'. Below it, the filename 'f1040.pdf' is entered in the input field. The 'Browse' button is visible. At the bottom of the 'Submit Documents' section, the 'Upload' button is circled in red, and the 'Cancel' button is also visible.

That's it! As easy as 1, 2, 3!