

St. Patrick School Board
August 21, 2018
Minutes

Attendance: Brandi Bengel, Heather Boyd, Jen Davlin, Jeff Fedewa, Annalise Laumeyer, Shayla Schneider, Melissa Schrauben, Cortney Smith, Sue VanLente, Leslie Weller, Nancy Wohlscheid, Michael Wolfston, Randy Hodge

Absent: Lisa Bartlett, Deacon Don Sobolewski, Father Michael Alber

- I. Annalise opened the meeting with a prayer.
- II. Final Approval of Meeting Minutes

Approved as written.

a. New Business

A) Cardinal Newman Society Application

Our application was not accepted by the Cardinal Newman Society. Changes or improvements need to be made in three areas: 1) proof that the

Catholic faith is being implemented in all subjects, 2) more virtue-based reading,

and 3) a virtue-based behavior program with our rubric. The rubric is fine,

it just needs to be more positive. Mr. Hodge can apply again in December

or at the end of the school year. High school and elementary theology has been completely upgraded. At the diocesan principals' meeting a matrix called Positive Behavior Interventions was presented. Mr.

Hodge

will share this information with the Policy Subcommittee as they begin to work on the rubrics for next year.

B) Staff Bathrooms Update

Plans to upgrade the bathrooms are in the works but will most likely be started next summer. Staff bathrooms will be built on both floors, right

now the idea is to use the lounge and work room.

C) Changes for the School Year Including Staffing Changes

Dan Rockey is teaching high school theology. Stacy Russman is teaching kindergarten. (Note: at the time of the school board meeting Melissa Chamberlain was also teaching kindergarten; she resigned the next day and Courtney Smith was hired). Aaron Thelen is the preschool director assisted by Carol Kahn and Merry Hass. Mary Thelen and Catherine Martin have been hired for latchkey. Mrs. Hynes will be the sole counselor this year working Tuesday, Wednesday and Friday. Mr. Hodge is searching for a middle school science teacher; Sharon Hengesbach will sub until the position is filled. Mr. Hodge spoke about shared time and explained shared time to those who had questions. We have some teachers who are 100% shared time, some who are 50% shared time and some teachers who are partial shared time.

IV. Subcommittee Discussion

A. Policy (Lisa and Shayla)

The goals of the subcommittee are review the rubric and add positive discipline, decide whether or not seniors can take chromebooks home for the summer, discuss the valedictorian and salutatorian awards, and decide on a dress code for physical education classes.

B. Mission Effectiveness (Jen and Brandi)

Plans for this Fall include, "First Monday Notes," which has the St. Patrick students leaving a note on his/her desk for the religious education student who sits at the desk. The goal is to establish a pen pal relationship. St. Patrick students who are Extraordinary Ministers of the Eucharist will make First Friday calls to those in nursing care facilities. An All Saints Day door decorating contest for DK-5th grades to be completed before the Halloween parties. Big Rocks will help with the decorating contest. Mr. Hodge shared the new school Mass schedule. High school students will attend Mass on Wednesdays at 9:30 am. K-8 students will attend Mass on Thursdays at 9:30 am. Once each quarter an all-school Mass will be held. Big Rocks and Little Rocks will meet once a month for a service project.

C. Marketing and Communication (Sue and Leslie)

The subcommittee provided a detailed report and highlighted a few of the plans. Ads will appear in *The Beacon* for one year and ads will look much like the yard signs. The Student Ambassador Team is in transition and the subcommittee hopes to know more by the next meeting. Mr. Hodge said there will be more of a focus on campus ministry where events are open to any student at any time. Jayne Klein will take pictures on Tuesday, August 28th. Weekly school videos will be posted to social media. Discussion of a school store came up which led to the discussion of Johnny Mac's online ordering. In the past Johnny Mac's has made ordering easy over a five-day period. It was agreed that Leslie would contact Adam Schrauben, who works at Johnny Mac's, to see if we can do online ordering three times per school year, consistent with the change in sports seasons.

D. Development, Admissions & Enrollment (Michael, Melissa & Cortney)

The subcommittee has been working with the Father Flohe Foundation to develop an appeal letter which will highlight the 30th anniversary of the Foundation. In regard to admissions, the idea is to increase student numbers. Summer Fest was successful with a net total of \$51,000. Summer Fest now has three lead couples. Summer Fest will have a budget next year.

E. Finance, Building and Grounds (Heather and Jeff)

Preschool price comparisons show pricing all over the board. Preschool is mostly about convenience. The church finance council is working to get maintenance prioritized and stay within budget. Pat Heckman is heading up a new building and grounds committee. The Finance Council is developing a three-year plan for income and expenses for the entire parish. The subcommittee is working with Mike Johnson. Statement of Activities will show fourteen months of expenditures. Nienhaus Financial worked on year-end finances.

F. Executive Committee (Annalise)

The executive committee met on August 6th. One goal is to have subcommittee reports submitted one week, preferably one week and two days, in advance of the school board meeting. Communication and

transparency from the school to parents is another goal for the school year. Last year was the first year of the Annual Report. Annalise is working on the report. Financials, student test scores, athletic accomplishments and photos from the school play are needed for the report. Annalise will send out a .pdf of the report to school board members.

III. Principal's Report (Mr. Hodge)

Mr. Hodge submitted a detailed Principal's Report. He talked about the new diocesan curriculum across all subjects. Mr. Hodge also talked about the new teacher evaluation tool called the Marazano Focused Teacher Evaluation Model. There is also a new diocesan report card system. If anyone would like to read the curriculum, it can be found at Catholicschools4U.org.

IV. Review of Tasks and Assignments (Nancy)

Policy subcommittee will look at dress code for middle school and high school physical education class.

Leslie will call Adam Schrauben in regard to Johnny Mac's.

Jeff and Heather will forward preschool pricing to Father Mike.

Annalise will e-mail Heather about the pie chart.

Mr. Hodge will send the Positive Behavior Matrix to the policy subcommittee.

Mr. Hodge will talk to Father Mike about 8th grade chromebooks.

Mr. Hodge will send test scores, finance information, theater and sports information to Annalise.

V. Closing Prayer (Melissa)

Meeting adjourned at 8:25 pm

Next board meeting is October 16, 2018

Notes submitted by Nancy Wohlscheid

