

**St. Patrick School Board Meeting
October 16, 2018**

Attendance: Lisa Bartlett, Heather Boyd, Jeff Fedewa, Annalise Laumeyer, Melissa Schrauben, Sue VanLente, Leslie Weller, Michael Wolfston

- I. Prayer – Sue VanLente
- II. Final Approval of Prior Meeting Minutes – Melissa motioned to approve the August board meeting minutes, Michael seconded the motion and the motion passed.
- III. New Business

A. Curriculum Letter to Parents

The diocese has new curriculum guidelines, and with that the Office of Catholic Schools has new curriculum standards. Discussion followed as to how to communicate this news to the parents of students. A letter from Randy will be emailed and an article will be written.

Sue suggested the school board write the article. Annalise will work on the article and Melissa will review it. Jeff suggested an announcement be made about Sister Anna Rose being a staff member and a teacher. The school board agreed the announcement should be separate from the curriculum letter and that Sister's hiring announcement should come from the parish.

B. Uniform Policy

Father Mike has asked the school board to review the uniform policy. Annalise will ask Father for more specific information. Regarding online jackets from Johnny Mac's, Leslie will send mock-ups of the zip-up jacket to the school board. Orders will take place from October 29 to November 12. Delivery is 2 to 3 weeks. Items will include jackets, backpacks, duffel bags, hoodies, t-shirts, pants, cinch bags and car window decals. Leslie will get clarification regarding athletic team warm-ups from Mr. Hodge and Mr. Russman.

C. Many Gifts/One Nation (National Catholic Education Association)

This is the second year of Many Gifts/One Nation which involves all Catholic schools in the United States and is much like Giving Tuesday but takes place during Catholic Schools Week. Nancy will send a link to the school board. The school must decide if St. Patrick will participate. Melissa asked if Many Gifts/One Nation contradicts Faithful Giving. Approval must go through Mike Johnson

and Father Mike. **Update:** It has been decided that the school will not participate in Many Gifts, One Nation as there are a number of fees associated with participating. Discussion at the next board meeting regarding a fundraiser on our own.

D. Survey Results

Survey results from the Office of Catholic Schools are included in the board packet. Comparisons can be made to other Catholic schools. Item tabled until next board meeting.

IV. Subcommittee Discussion

A. Policy and Strategic Planning Committee (Lisa and Shayla)

The committee will meet with Mr. Hodge and finalize the discipline rubric. Policy changes will be completed by the April meeting in order to vote by May. Melissa will help with the Strategic Plan to update new items and goals as well as work on the format.

B. Mission Effectiveness (Jen and Brandi)

Absent

C. Marketing (Sue and Leslie)

An in-depth report is in the board packet. Some new ideas include an open house at the end of the school year to show what St. Patrick has to offer students who are looking for a change. Melissa commented that the Admissions Subcommittee had the same idea. Admissions and Marketing will meet on December 4. Lisa suggested a student shadow. Annalise suggested the open house take place after spring break. Leslie commented it will be advertised.

D. Development (Melissa and Michael)

Development is working with the Father Flohe Foundation to promote their 30th anniversary appeal in mid-November. A bookmark and fact sheet will be included in a mailing to alumni and parishioners encouraging a donation of \$30 for 30 years. The alumni appeal for the Shamrock Scholarship will take place in January or February 2019.

E. Finance (Heather and Jeff)

The budget is tight and the school is still breaking even. Shared time has helped.

The theology curriculum was expensive. A new parish grounds and maintenance committee have been tasked with figuring out the big items that need to be fixed and will create a prioritized list. There is a strategic plan of 3 to 5 years with prioritization. Trying to market some items for donation.

F. Executive Committee (Annalise and Melissa)

The Annual Report is finished. The report will be in the church bulletin this coming weekend. November 7th is the Diocesan Catholic School Board Summit and all school board members are encouraged to attend. Regarding the Principal's Report, Annalise will clarify the enrollment report with Mr. Hodge.

V. Review of Tasks and Assignments (Nancy)

Annalise and Melissa will work on the curriculum article.

Annalise will get more information from Father Mike regarding uniforms.

Leslie will get clarification from Mr. Hodge and Mr. Russman regarding athletic warm-ups.

Nancy will send out the link to One Gift/One Nation.

Melissa will help with the Strategic Plan.

Annalise will clarify the enrollment numbers with Mr. Hodge.

VI Closing

Sue said the closing prayer.

Meeting Adjourned at 8:25 pm

Next Meetings: December 11, 2018 and February 19, April 23, May 21, 2019.

Minutes submitted by Nancy Wohlscheid