

School Emergency Drills Documentation Form

Type of Drill

- ☐ Fire Drill (6 required - 4 in the fall and 2 before the end of the current school year)
- ☒ Tornado Drill (2 required - 1 Fall, 1 Spring)
- ☐ Lock Down/Shelter in Place Drill (2 required - 1 Fall, 1 Spring in coordination with local public emergency response personnel)

Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: St. Patrick School, Portland

Date of Drill: 4-14-15 Time drill was held: 1:30 pm (pm/am)

Exact time required to evacuate/shelter/secure: 2 minutes 28 seconds

Total Participants: 324

Remarks: Freshman class in church.

This report is for emergency drill # 12 for school year 2014-15.

Name of person conducting drill: LuAnn Kinsman

Title of person conducting drill: Administrative Assistant

Signature of person conducting drill: LuAnn Kinsman

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☒ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Officer Thomas

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- ☐ Standard
- ☒ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: St. Patrick School, Portland

Date of Drill: 4-14-15 Time drill was held: 1:24 pm (pm/am)

Exact time required to evacuate/shelter/secure: 35 seconds to quiet

Total Participants: 324

Remarks: Freshman class in church.

This report is for emergency drill # 11 for school year 2014-15.

Name of person conducting drill: LuAnn Kinsman

Title of person conducting drill: Administrative Assistant

Signature of person conducting drill: LuAnn Kinsman

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☒ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title officer Thompson

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

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- ☐ Tornado Drill (2 required - 1 Fall, 1 Spring)
- ☐ Lock Down/Shelter in Place Drill (2 required - 1 Fall, 1 Spring in coordination with local public emergency response personnel)

Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: St. Patrick School, Portland

Date of Drill: 4-14-15 Time drill was held: 1:13 pm (pm/am)

Exact time required to evacuate/shelter/secure: 2 minutes

Total Participants: 324

Remarks: Freshman class in church.

This report is for emergency drill # 10 for school year 2014-15.

Name of person conducting drill: LuAnn Kinsman

Title of person conducting drill: Administrative Assistant

Signature of person conducting drill: LuAnn Kinsman

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☒ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title ofc Thompson

OR

- ☐ Fire (fire chief or designee)
Name & Title _____