School Emergency Drills

Documentation Form

Type of Drill

- ☐ Fire Drill (6 required - 4 in the fall and 2 before the end of the currect school year)
- ☐ Tornado Drill (2 required - 1 Fall, 1 Spring)
- ☒ Lock Down/Shelter in Place Drill (2 required - 1 Fall, 1 Spring in coordination with local public emergency response personnel)

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☒ Recess
- ☐ Other Events

Name of Report School: St. Patrick School, Portland

Date of Drill: 2/26/2018 Time drill was held: 9:45 AM (pm/am)

Exact time required to avacuate/shetler/secure: seconds

Total Participants: 342

Remarks: This was an actual shelter in place during morning line up.

This report is for emergency drill # 8 for school year 2017/18

Name of person conducting drill: Mr. Randy Hodge

Title of person conducting drill: Principal

Signature of person conducting drill: Rdy Hodge

Drill was coordinated with:

- ☐ Emergency Management Coordinator
  Name and Title: _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name and Title: _____

OR

- ☐ Fire (fire chief or designee)
  Name & Title : _____