



PRESCHOOL THROUGH GRADE 12

WE PRAY! WE LEARN! WE ACHIEVE!

May 8, 2023

St. Patrick Catholic School, immersed in the teachings of the Catholic Church, is dedicated to providing excellent spiritual and academic formation in the development of well-rounded individuals centered in Christ.

St. Patrick Catholic School is seeking a **full time 6-8th grade certified teacher**. This position is for **three hours of math and three hours of religion** for the 2023-2024 school year. The position is posted for full-time but could become two half-time positions.

Report to the Elementary Principal

Job Description:

- Implement developmentally appropriate lesson plans for all children in the classroom that fit with the philosophy of St. Patrick School.
- Organize each day's activities to provide children with a variety of experiences and opportunities that allow them to develop faith, curiosity, initiative, problem-solving skills, and creativity, as well as a sense of self and a feeling of belonging to the group.
- Additionally, qualified applicants must be dependable, flexible, and able to maintain confidentiality.

General duties may include, but are not limited to:

- Help build the school's faith community by a demonstrated willingness to participate in and plan school religious and service activities.
- Demonstrate effective planning skills by aiding in the preparation of lessons designed to implement stated goals and objectives and incorporate school curriculum and objectives in lesson plans.
- Organize classroom learning and materials to maximize student time on tasks as well as motivate student learning.
- Assist in the established and consistent disciplinary approach which promotes self-direction and positive self-image; set high standards for student behavior and manage inappropriate behavior effectively.
- Help maintain a functional and pleasant learning environment.
- At all times, demonstrate professional responsibility in enforcing diocesan and school policies and regulations.
- Display sound judgment in dress and general behavior.

Required knowledge/skills:

- Practicing Catholic living in accordance with the Magisterium of the Catholic Church.
- Proficient in written communication.
- Expert in multitasking and problem solving.

Qualifications:

- Valid Michigan elementary/secondary teaching certificate.
- An understanding of appropriate instructional strategies for elementary students.
- Knowledge about utilizing and planning for effective instructional uses of technology.
- Knowledge of current curriculum as outlined by the Catholic Diocese.
- An ability to work on and be a contributor to a highly professional team of teachers.

The application deadline is May 19, 2023 by 4 p.m. with tentative interviews scheduled for the week of May 22, 2023.

Please send cover letter, resume, and Diocesan application [click here](#) for employment to:

Cortney Smith, Principal

St. Patrick School

Email: cortneysmith@portlandstpats.org