



PRESCHOOL THROUGH GRADE 12

WE PRAY! WE LEARN! WE ACHIEVE!

November 20, 2023

St. Patrick Catholic School, immersed in the teachings of the Catholic Church, is dedicated to providing excellent spiritual and academic formation in the development of well-rounded individuals centered in Christ.

St. Patrick Catholic School is seeking a **full time K-8 education support teacher**. This position is for the **2023-2024 school year**.

Report to the Elementary Principal.

Basic Responsibilities:

1. Establish a school wide referral process and participate in student support service network and teams.
2. Collaborate with classroom teachers concerning students who are not flourishing in the learning environment.
3. Create student files to evaluate skills, analyze neurodevelopment and social emotional learning patterns, and understanding of specific disabilities.
4. Provide students with direct instruction for academic, social emotional skills according to student goals.
5. Coordinate the work of paraeducators to pull-out and push-in learning environments.
6. Communicate and collaborate with parents and students regarding student plans and progress.
7. Promote understanding and use of student specific accommodations/modifications.
8. Articulate a vision of belonging and intentionally support all staff to create a community in which each student experiences full membership in the school setting.

General duties may include, but are not limited to:

1. Collaborate and consult with general education teachers, administrators, parents and students concerning students receiving direct and indirect support from the student support services network and team.
2. Meet regularly as needed with teams to discuss student progress and make decisions about support.
3. Maintain records of student support, including student goals and progress.
4. Be involved, as needed, with MTSS benchmarking and progress monitoring protocol.
5. Facilitate the educational evaluation process for newly referred and re-evaluated students.
6. Share all student profiles/evaluation results with parents as well as all relevant school personnel.
7. Develop and coordinate individualized student plans, including accommodations and goals, updating them annually and as needed in partnership with the student team.
8. Teach students about their own learning profiles and empower them to use and advocate for strategies that work well for them in the school setting.
9. Design and support the delivery of instruction appropriate to the neurodevelopment, social and emotional, and academic needs of students who have disabilities.
10. Integrate a variety of material into the learning environment appropriate to the unique learning profile of those receiving services.
11. Maintain communication with parents of students receiving special education services.
12. Plan and participate in parent meetings during scheduled school conferences.
13. Supervise training of paraeducators.

Qualifications:

1. Maintain a valid state level teacher certification in Special Education.
2. Be included in all aspects of school life - meeting the expectations set for all staff members.

Application deadline is Friday, December 8, 2023. Interviews are tentatively scheduled to take place the week of December 11.

Please send cover letter, resume, a copy of teaching certification and Diocesan application [click here](#) for employment to: Cortney Smith, Principal cortneysmith@portlandspats.org